



Montessori School

PROSPECTUS

3, Thirumalai Nagar Annexe
||| Main Road, Perungudi
Chennai-600 096.
Tel.: 24960904, 24963823

The Children in ABACUS, a contemporary Montessori school, are encouraged to learn through practical experience and self-discovery within a carefully prepared child-oriented environment. With the help of material designed for different subjects for specific age groups, the trained teacher guides each child to develop a well-adjusted balanced personality.

The school was started in June 1987 with financial assistance from International Services, Chennai and is run by Abacus Trust, a public charitable and educational trust.

The school is affiliated to the Council for the Indian School Certificate Examinations, New Delhi and has classes from the pre primary level upto class 10.

Enrolment procedure

- The prospectus and the registration form may be collected from the school office throughout the year. Charges: Registration Rs.300
- Registration forms may be submitted as early as possible. Children are admitted in June, September and January into the Pre-primary classes where the child must complete 2 years and 6 months of age before being considered for admission. Children in Class 2 upwards are admitted in June at the beginning of the academic year.
- Admission interviews are conducted every term for the forthcoming term, for the classes where there are vacancies. The school will write to parents about the admission position in the previous term.
- After the interview parents will be notified whether their child has been selected.
- If selected, parents must complete the formalities by the date specified.

Fee Structure

The current fee structure may be obtained from the school office. It comprises of an admission fee payable at the time of admission and the term fee payable 3 times a year for each term. A separate fee is charged for performing Arts & Clubs as well as Computers which is applicable for Class 2 upwards. In addition, a special fee is charged at the beginning of the academic year. Workbooks and text books issued to your child are charged at actuals.

Payment may be made by cash or cheque to "ABACUS" at the end of each term for the following term or within 5 working days of the commencement of each term. The fees are revised every year.

Age and Classes

Pre-primary 1	2 1/2 - 3 1/2 years
Pre-primary 2	3 1/2 - 4 1/2 years
Pre-primary 3	4 1/2 - 5 1/2 years

Class 1 - The child must complete 5 years of age by March 31st to enter class 1 in June.

Timings - Mon – Fri

Office	8.00 am -- 4.00 pm
Pre-primary 1, 2	8.30 am -- 11.30 pm
Pre-primary 3 to 4 Class	8.30 am -- 2.00 pm
Classes 5 to 7	8.30 am -- 2.40 pm
Classes 8 to 10	8.30 am -- 3.40 pm

School buses are run on contract upto Perungudi. Details of the route, rate & timings are available at the school office.

Time Table

Pre-primary 1, 2, 3 and Class 1

8.30 am	Children arrive at school
8.30 am -- 10.00 am	Individual activity
10.00 am -- 10.45 am	Break
10.45 am -- 11.30 am	Art skills, Singing, Quiet Time, Children in PP1 and PP2 go home
11.30 am -- 12.30 pm	Supervised Lunch, Rest
12.30 pm -- 1.30 pm	Individual activity
1.30 pm -- 2.00 pm	Conversation / Oral Maths / Dramatics / Story telling / Art Skills – one activity a day
2.00 pm	Children go home
2.00 pm - 2.40 pm	Teachers write observations on each child every day

Class II upwards

Subjects	English, Maths, Environmental Studies, Life Sciences, Physical Sciences, History, Geography, Hindi and Tamil.
Extra Curricular Activities	Computers, Games, Art & Craft, Individual Activity, Project work, Library.

Special classes are held in the Performing Arts. The faculty for these classes are professionals in various fields like Folk Dance, Dramatics, Creative Dance, Indian, Western Music.

Clubs include Environment, Literary / Newspaper, Life Skills, Wood Work, Social Work, Home Science and Scouts & Guides.

School Events

Every child gets an opportunity to participate in all school events. Excursions are planned for every term. The children go on camps and exchange programs regularly.

The Annual Concert is a festive event scheduled towards the end of the year. On Sports Day children participate in various sports and athletic events.

Open day for Class 2 upwards is an opportunity to share with the parents the work done by the children.

Uniform

The school uniform is required to be tailored in the first month of school.

Reports and Tests

Tests are conducted at the end of every term. A progress report of the child is given to parents at the end of each term.

Health

The school must be informed if the child is suffering from any allergies, is on any medication or is susceptible to fits, convulsions or any other problem requiring particular care.

Food

Children bring their own snack and lunch. Lunch is supervised by the teachers.

Meetings with parents

Parent-Teacher meetings are organised at regular intervals. Parents can meet teachers informally when they come to school to pick up or drop their children.

School Managing Committee

The School managing committee has eminent members from diverse walks of life including education, business, culture, human resource development and social work, who guide and advise the school.

Note:

Abacus is a small school and there is a limited number of vacancies in each class. If there are no vacancies in the class to which you are seeking admission, your registration will be transferred to a waiting list and you will be called for interview only if a vacancy arises.